

CREEDE REPERTORY THEATRE

your theatre, always

Wardrobe Crew

Reports to: Wardrobe and Wig Supervisor, Production Manager

Job Type: Seasonal, Salaried, Exempt

Ideal Contract Dates: May 21st through September 15th

Essential Duties and Responsibilities

- Perform assigned wardrobe crew show tracks in CRT's repertory season.
- Knowledge and understanding of laundry machines and wardrobe equipment.
- Maintain a clean and organized workspace along with the proper cleaning and maintaining of all equipment and supplies.
- Working with the Wardrobe Supervisor to ensure dressing room set-ups and state of actors' garments are cleaned in compliance with Equity guidelines
- Report any actor concerns to the Wardrobe Supervisor.
- Work with the Wardrobe Supervisor to ensure that all repairs and laundry are complete prior to the next performance or returning to stock.
- Ensure that show costume plots and quick change lists are updated in a timely manner.
- Assist the Wardrobe Supervisor in caring for the wellbeing of all wigs.
- Attend all rehearsals you are called to by the Wardrobe Supervisor.
- Participate in load in and strike of CRT's productions as well as assisting in the completions of wardrobe notes and changeover.
- Participate in any special company functions or publicity functions required by CRT.
- Perform any other reasonable duties as assigned by your supervisor or staff supervisor that should be necessary to meet the needs of CRT and your department.

Qualifications, Experience and Skills

- Minimum three years of wardrobe experience, minimum two years of wig experience.
- Must have strong organizational, communication and interpersonal skills.
- Have the ability to use Microsoft Office and other office software.
- Show enthusiasm to work and create a respectful, inclusive and fast pace environment.
- Must be able to lift 50 pounds' safely.

About Creede Repertory Theatre

Founded in 1966, Creede Repertory Theatre (CRT) is a professional theatre company located at 9,000 feet in a spectacular location in the San Juan Mountains of Colorado. The historic town of Creede offers beautiful mountain views, hiking trails and stunning campsites. Each season, CRT produces 7-10 plays in rotating repertory, hosts numerous musicals events and concerts, develops new works through the Headwaters New Play Program, and creates nationally recognized educational programs. As part of its values, Creede Repertory Theatre is dedicated to Equity, Diversity, and Inclusion in every aspect of the company and is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

How to Apply

To apply for this position or any other production position at Creede Repertory Theatre, visit www.creederep.org/work-at-crt/ between November 1st through February 15th. Please no phone calls.